Salubria Cemetery Minutes

August 14, 2023

Attendees: Dale Barton, Gary Cada, Frank Schwartz, Lisa Simonsgaard, Nick Petitmermet

The meeting was called to order by President Gary Cada at 7pm.

The minutes from the previous meeting dated May 11, 2023 were read by the secretary. A motion was made by Dale to accept the minutes as read and seconded by Frank.

Cambridge Cemetery expansion project:

- Road: Braun Jensen put in a base road ~~was put in~~ on the new section of land at the Cambridge cemetery. Nick will take around a thank you card to the trustees to be signed and sent to Braun Jensen for their generous donation. The road will need to be rolled out next spring and a culvert installed.
- Grounds: A weed spray was completed on the new ground but it will need to get sprayed again to kill off all of the weeds. We will check ground condition in the spring to determine if grass is ready to be planted or if more weed spraying needs to happen first.
- Permanent fencing and gates will need to be placed.

Salubria Cemetery Expansion Project:

- Survey has been completed and title work is being worked on at this time.
- A discussion was had as to who would sign the documents at Ameritile for the new expansion. Dale moved that Gary Cada be allowed to sign the title documents and Frank Schwartz seconded the motion.
- Upcoming projects for the new land will include brush removal and landscape, a road to the new portion of land, and fencing gates.

Cemetery Maintenance:

- Headstones at both cemeteries are getting hit and knocked down and some of the really old ones are crumbling. Nick will volunteer to look into repairing the ones that he can. We will reset the ones that have been tipped over.
- Fertilizer spreader is broken. Dale will try to rebuild it this winter.
- Water is pooling in the spot where the tree was removed in the Salubria Cemetery. A French drain will need to be put in to divert the water.

Budget:

appt Dale to board -
Gary 1st
Frank Seconded

- The proposed budget was discussed as well as actual expenditures YTD and estimated budget for this year.
- ~~Admin~~ costs were high this year due to the survey for both cemetery expansions, purchase of land for Salubria, and title expenses for the Salubria land.
- Maintenance costs were also above budget due to the tree removal and pump repairs. Repairs and maintenance budget increased by $1500 to $6000 for next year to prepare for work that is needed to complete the expansions of both cemeteries.

Frank motioned to accept the budget and Dale seconded the motion. The budget passed.

The meeting adjourned at 7:35pm

Dale J Garte
Gary Cobb

Salubria Cemetery Budget

10/1/2023-9/30/2024

Estimated Revenues:	
Property tax	$ 37,178.00
Sales tax	$ 3,500.00
Misc.	$ 3,400.00
Plot Sales	$ 1,200.00
Cash on Hand	$ 21,446.00
Total Revenue	$ 66,724.00

Estimated Expenses

Salaries	$ 26,780.00
payrll taxes	$ 2,500.00
Property taxes	$ 500.00
Fuel	$ 3,000.00
Insurance	$ 3,400.00
Repairs & Maint.	$ 6,000.00
Chemicals	$ 1,500.00
Utilities	$ 1,800.00
Admin. cost	$ 1,200.00
Equipment	$ 4,000.00
O&C	$ 1,200.00
Emergency Reser	$ 14,844.00
Total Expenses	$ 66,724.00